**Accessibility & Disability**

**Updated Feb 2018**

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| Aim | Wherever possible, to provide an accessible learning environment which takes into account the physical, sensory, social, spiritual, emotional and cultural needs of all students, staff and visitors.  To challenge negative attitudes about disability and accessibility and to develop a culture of awareness, tolerance and inclusion. |
| Monitor | The accessibility assessment of the school premises will be undertaken alongside the risk assessment for the school premises, by the Estates Manager. |
| Policy | inlingua Cheltenham plans, over time and within reason, to improve the accessibility of provision for all pupils, staff and visitors to the school |

**Procedures**

Accessibility assessment will be undertaken for the school premises, academic and accommodation provision when approached by a potential client with special needs. The assessment should aim to:

* This covers the physical environment of the school and physical aids to access education.
* Increase access to the curriculum for students with a disability. This covers teaching and learning and the wider curriculum of the school such as participation in our social activities programme, leisure and cultural activities.
* Acknowledge that there is a need for on-going awareness raising and training for staff in the matter of assisting disability.
* When a client with particular needs enquires about studying at inlingua Cheltenham, inlingua Cheltenham will also consult with the potential student and undertake an accessibility review based on their specific needs. This review should cover their needs in class, mobility within the school, within the town and within the accommodation.
* A host family will be specifically selected to suit the students’ needs and a risk assessment carried out by the inlingua Health& Safety Manager to include the route to and from the inlingua premises.
* Following the review inlingua Cheltenham will assess whether its facilities match the specific requirements of the client. inlingua Cheltenham will take all reasonable steps to ensure that the potential student is able to complete the desired course.
* Fees for any extra services required by the client due to their special needs will be agreed in advance at the time of booking.
* inlingua Cheltenham will consider investments to the infrastructure of the school which increase accessibility on a case by case basis. inlingua Cheltenham will endeavour to ensure investments are made wherever practicable taking into account costs.